

CARL COTA-ROBLES

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718-640-5784

EXPERIENCE

Self, Writer/Author for kids/teens, August 2018-Present, Portland, OR

- Wrote sci-fi/fantasy novels for kids and teens (at the time of writing this I have written one-and-a-half so far).
- Indie-published those novels through Amazon, and worked with an expert to format the novels for easy reading.
- Marketed those novels using an email list, and social media including Twitter, Instagram, Facebook, LinkedIn, Quora, TikTok.
- Designed covers for those novels and worked with an illustrator to design all cover art.
- Blogged at least once-a-month about bestselling novels, movies, or TV shows in my genre.

Conduent, Technical Support/Sales Agent, March 2017-August 2018, Portland, OR

- Worked in small-medium size teams of 5-20 people on the floor.
- Sold over 100 computers, tablets, phones, and other accessories.
- Answered customer questions about phone carrier financing and applications, data migration from Mac-to-Mac or PC-to-Mac, why current computer might be running slowly, and smartwatch capabilities.
- Answered new agent questions about products, procedures, and how to troubleshoot computer issues.
- Informed customers about the benefits of particular products based on their needs.

BlueCat Screenplay Competition, Reader, Oct 2015-August 2017, Remote Work

- Read over 100 screenplays, TV pilots, and shorts.
- Wrote 300-500 words of analysis for each writer's submission.

Safeway/DISYS, Technician, Oct 2016-November 2016, Portland, OR

- Worked with a team of 4-5 other technicians supporting over 20 Safeway stores throughout Oregon and Washington.
- Used documentation to install new monitors and verifones in the stores in a standardized way.

Freelance, PA/Script Reader, Oct 2015-Aug 2017, Los Angeles, CA and Portland, OR

- Worked with both small crews (4-5 people) and large crews (30 or more people).
- Worked on projects including *East Los High*, *Jay Leno's Garage*, *America's Got Talent*, and more.
- Helped get background-actors and people in the shot to sign appearance releases, helped to keep the snacks well stocked on set.

Fabled Films, Writer, Sep 2014-June 2015, New York, NY

- Conducted research for childrens book series (age 5-10), wrote and edited books.
- Created a book bible for the books.
- Animated short 2-3 minute videos for marketing purposes for the books.

NYU ITS Client Services, Technician, Apr 2011-Aug 2014, New York, NY

- Technical support for clients over the phone, over email, and in person.
- Troubleshoot issues including wireless connectivity, antivirus installation, password resets, removing security holds, email issues, phone and tablet issues.
- Support for applications including Google Apps, Symantec Antivirus, Outlook and Apple Mail, Citrix, VPN, NYU course software, and NYU reimbursement software.

EDUCATION

New York University Bachelor's in Dramatic Writing, dual major in Computer Science, May 2014

- NYU London Study Abroad Program, Jan 2012-May 2012.

INTERNSHIP EXPERIENCE

Wise Entertainment, Sep 2015-December 2015, Los Angeles, CA

- Read TV pilots, screenplays, and books, then wrote coverage (including synopsis and critique) of the material, studied social media strategies and crafted posts for increased engagement, worked as a PA on set.

Red Shirt Entertainment, Jan 2013-June 2013, New York, NY

- Conducted research for a series of stageplays to spread awareness about genocides throughout history, scheduled auditions, set up and tore down the performance space.

CONTESTS

Semi-Finalist, Fresh Voices Screenwriting Competition, March 2018

Quarter-Finalist, Scriptapalooza Screenwriting Competition, February 2017

Quarter-Finalist, Fresh Voices Screenwriting Competition, January 2017

OTHER PROJECTS

Volunteer Reviewer, Newport Beach Film Festival (September 2016-Jan 2017)

SKILLS

Writing, Three-Act Structure, Hero's Journey Structure, Social Media, Editing, Troubleshooting technology, Microsoft Office, Windows/Mac/iPhone/Android expert, Reliability, Independence, Multi-Tasking, Attention to Detail, Learning Quickly, Prioritization.